



Dorset Historic Churches Trust

Conserving the past – enriching the future

DHCT PRIVACY NOTICE

Preamble The Data Protection Act, which came into force in May 2018, requires companies to provide appropriate protection for the personal information or data that they hold. In common with other organisations, DHCT, as a Data Controller under the Act, regularly reviews its arrangements for the storage of personal data about its members and supporters.

Why does DHCT need to hold personal data? Under the Act, DHCT has a “legitimate interest” to hold data to enable the daily operation of the Trust. We may also be required to process data to perform a contract or comply with the law – for example to meet our obligations as a Charity and to HMRC in respect of Gift Aided donations.

What does DHCT need? Our approach is to ask for and hold only such data as is necessary. Accordingly, we will ask to hold such names, addresses, e-mail addresses and telephone numbers as members and supporters give us. We must hold details of annual subscriptions and other donations but we will not seek or hold other personal information about, for example, religious beliefs or political affiliations.

Whose data do we need to hold?

Officers of the Trust (Vice Presidents, Trustees, Deanery Area Representatives, Honorary Treasurer and Ride + Stride (R+S) Administrator)
Friends of Dorset Historic Churches Trust
Volunteers (eg Church Representatives)
Sponsors and participants in fund-raising (chiefly R+S)

How will we hold personal data? Data is and will be stored electronically on the personal computers of those Officers of the Trust who have responsibility for the operation of the Trust, chiefly the Secretary to the Friends and the Ride + Stride Administrator. We recognise that data will therefore be held on the servers of third party providers (such as gmail, Hotmail) and may therefore be transferred outside the UK. Data provided in handwriting on paper for R+S will be retained securely in case HMRC require to examine it. Any personal data uploaded to the Trust website (eg Trustee and Deanery Area Representative contact details) will be in .jpg form and password protected. Contact details enabling members of the public to contact certain officers of the Trust through the website are anonymized.

What we will not do with your data? We will not pass your data to any third party not involved in the operation of the Trust. However, from time to time, in the interests of pursuing the objectives of the Trust, we may pass your data to agencies including our web developer, the Independent Examiner of our accounts and HMRC.

President: HM Lord Lieutenant of Dorset Mr Michael Dooley LVO

Chairman: His Honour D E B Grant

Trustees: Mrs S-A Barrett; R B Blaber (Hon Treasurer); Dr T P P Connor; Sir Andrew Graham Bt;
His Honour D E B Grant; Mrs L Jones; S D Norman; Revd Canon A J W Rowland; J A M A Selfe (Hon Sec);
J T Smith; T Sweet-Escott; J Turnbull; M W M Warren;

Registered Charity Number: 282790 (3 Dec 25)

Registered Office: 53 High West Street, Dorchester, Dorset, DT1 1UX

Website: dhct.org.uk

In association with The National Churches Trust

How long will we keep it? We will keep your data only so long as we need it to discharge our obligations to you or when you cease to be involved with the Trust or withdraw your permission to hold it. Data supporting Gift Aided donations will be retained for 6 years and then destroyed. From time to time, we will conduct a review of all the personal data that we hold and delete any that we no longer need.

What are your rights? You have a right to know (and receive a copy of) the data that we hold about you, to correct any errors or to withdraw your permission for us to hold all or part of that data. You also have the right to complain to the Information Commissioner's Office in the event that you are not satisfied by this Notice or our responses to your requests.

What are we asking you to do?

Organisers and participants in fund-raising (chiefly R+S) We are asking you to note the contents of this Privacy Notice and to bring its terms and undertakings to the attention of sponsors and participants before they provide their data in either hand-written or electronic form. This Notice is displayed on our website www.dhct.org.uk and will be updated as necessary.

Officers of the Trust, Friends and Volunteers, including Church Representatives Given that you provided your personal data for the "legitimate interest" of the Trust, we will not be troubling you to respond. If, after reading this Notice, you wish to change or revoke the arrangement, please contact us at once.

Contacts in the Trust

For Friends: J T Smith, Secretary to the Friends of DHCT, 5 South Farm Close, Tarrant Hinton, DT11 8JY
01258 830680 Jtrsmith05@outlook.com

For R+S: Mrs Eve Baker, R+S Administrator, evembaker.dhct@gmail.com 07989 467585

3 Dec 2025

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